

## **CHAPTER 10 POLICE**

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**ARTICLE 1 POLICE DEPARTMENT**

10-101 POLICE DEPARTMENT- The law enforcement department shall consist of a chief of police and such number of regular law enforcement officers as shall be appointed as provided by K.S.A. 15-204.  
(Code 1994; Code 2003; Code 2015)

10-102 LAW ENFORCEMENT PERSONNEL; GENERAL DUTIES- It shall be the general duty of the chief of police and all sworn law enforcement personnel to the best of their ability to preserve good order, peace and quiet throughout the city as provided by law or ordinance.

The chief of police and all sworn law enforcement personnel shall at all times have power to make arrest under proper process or without process on view of any offense against the laws of the State of Kansas or laws of the city and to keep all persons so arrested, unless admitted to bail, in the city jail, county jail or other proper place to prevent their escape until their trial can be had before the proper officer.

All persons arrested for violation of any law of the state and who shall not be charged with an offense under any law of the city shall be released to the custody of the sheriff of the county and such arrest shall be reported to the county attorney.

(Code 1978, 11-102:103; Code 1994; Code 2003; Code 2015)

10-103 RULES AND REGULATIONS- The chief of police shall have power to make such rules and regulations as may be necessary for the proper and efficient conduct of the department. Such rules and regulations shall be approved by the governing body.

(Code 1978, 11-101; Code 1994; Code 2003; Code 2015)

10-104 JAIL; POLICE RECORDS- The chief of police shall be keeper of the jail and shall be responsible for the feeding and care of the prisoners under the direction of the city governing body. The chief of police shall keep a suitable police docket and cause the name or aliases of every person arrested to be thereon, together with the date and time of arrest, the offense or offenses charged, whether confined in jail or released under recognizance of the municipal judge, and after judgment of the municipal court ordering the same, the date of commitment to the jail, the sentence of the court, the date

of expiration of the sentence, and the release from jail except in accordance with an order made by the municipal judge.  
(Code 1978, 11-105; Code 1994; Code 2003; Code 2015)

10-105            DUTIES IN CITY- No chief of police or policemen shall leave the city for the purpose of making arrests or investigations, except with the approval of the mayor:

                    Provided, that it shall be the duty of all police officers to cooperate with the sheriff and county attorney of Cheyenne County and law enforcement officers of the State of Kansas, and while so doing may be absent from the city to appear in courts of the State of Kansas as witnesses or whereas otherwise may be required.  
(Code 1978, 11-108; Code 1994; Code 2003; Code 2015)

10-106            SHERMAN COUNTY JAIL TO BE CITY JAIL- The County jail of Sherman County, shall be deemed to be the city jail, and any person arrested and convicted for the violation of city ordinances of the city shall, when necessary, be committed therein.  
(Code 1978, 11-110; Code 1994; Amended for Code 2003; Code 2015)

## **Article 2        PROPERTY IN POLICE CUSTODY**

10-201            REGULATIONS- The police department is required to establish regulations detailing the collection, storage, and inventory of property which may come under its control by any manner.  
(Code 1994; Code 2003; Code 2015)

10-202            DISPOSITION- Any property which has been acquired or turned over to the police department and has been classified in accordance with procedures existing in the police department as unclaimed or for which the proper owner cannot be ascertained shall be kept for a minimum of 90 days. After a period of 90 days, such property, except as provided in Section 10-203, shall be sold at public auction to the highest bidder and the proceeds, after expenses, shall be paid to the city general fund.  
(Code 1994; Code 2003; Code 2015)

10-203            SAME; EXEMPT PROPERTY- The following classes of property shall be considered exceptions to Section 10-202 and shall be dealt with in the following manner:

                    (a)     Cash money shall be turned over to the city general fund unless it shall be determined to have collector's value, in which case it shall be auctioned according to the provisions in Section 10-202.

(b) Firearms which are available for disposition may be dealt with in the following manner:

(1) If compatible with law enforcement usage, they may be turned over to the police department inventory.

(2) They may be sold to a firearms dealer who maintains the appropriate federal firearms license.

(3) They may be destroyed.

(4) In no case shall firearms be sold at public auction.

(c) Other weapons such as knives, etc., which are deemed to have a legitimate value may be sold at auction, however, homemade weapons or weapons of a contraband nature shall be destroyed.

(d) Any items determined to be contraband such as explosives, narcotics, etc., shall be destroyed.

(e) Items of a pharmaceutical nature, which, while not contraband when properly dispensed, or which are of an over-the-counter-variety, shall be destroyed.

(f) Foodstuffs, if sealed and undamaged may be turned over to any appropriate social service agency or destroyed, but shall not be auctioned.

(g) Alcohol products such as beer, wine, whiskey, etc., shall be destroyed.

(h) Items with a value in excess of \$500 may be sold after advertising said item in a general circulation newspaper on at least two occasions. Such sales shall be by closed bid.

(Code 1994; Code 2003; Code 2015)

10-204 CLAIMING PROPERTY- The police department shall be required to make reasonable attempts to locate the owner of any property in storage. However, the responsibility for claiming and identifying any such property shall rest solely with the owner.  
(Code 1994; Code 2003; Code 2015)

10-205 PROOF OF OWNERSHIP- Claimants to any property in police storage shall be required to present reasonable proof of ownership and no property shall be released unless such reasonable proof is presented.  
(Code 1994; Code 2003; Code 2015)

10-206 AUCTION- At such time as it has been determined that an auction is necessary to dispose of unclaimed property, an inventory listing all property to be disposed of shall be prepared and kept on file in the police department. Notice of an auction shall be published at least twice in a general circulation newspaper prior to the date of the auction. The notice shall specify the date, time and place of the auction and shall also notify prospective buyers or potential claimants that a list of items to be auctioned

is available at the police department and any claims on property must be made prior to the start of the auction.  
(Code 1994; Code 2003; Code 2015)

### ARTICLE 3 POLICE FEES

10-301 FEE FOR POLICE RESPONSES TO PARTY- Definitions. As used in this article, the following terms shall have the following meanings, unless the context clearly indicates that a different meaning is intended:

Host: The person who owns or is in possession of the property where the party, gathering or event takes place, or the person in charge of the premises, or the person who organized the event. If the host is a minor, then the parents or guardians of that minor will be jointly and severally liable for the fee incurred for police services.

Party, Gathering or Event: An event involving a group of persons who have assembled or are assembling for a social occasion or for a social activity.

Police Services Fee: The cost to the city of any special security assignment, including, but not limited to, salaries of police officers while responding to or remaining at the party, gathering or event, the pro rata cost of equipment, the cost of repairing city equipment and property, the cost of any medical treatment of injured police officers, and the cost of reasonable attorney fees.

Special Security Assignment: The assignment of police officers, services and equipment during a second or subsequent response to the party, gathering or event after the delivery of a written notice to the host that a fee may be imposed for costs incurred by the city for any subsequent police response.

(Code 1994; Code 2003; Code 2015)

10-302 INITIAL POLICE RESPONSES TO PARTIES, GATHERINGS OR EVENTS-  
When any police officer responds to any party, gathering or event, and that police officer determines that there is a threat to the public peace, health, safety, or general welfare, the police officer shall issue a written notice to the host or hosts that a subsequent response to that same location or address within 24 hours of the first response shall be deemed a special security assignment rendered to provide security and order on behalf of the party, gathering or event and that the host may be liable for a police services fee as defined in this article.

(Code 1994; Code 2003; Code 2015)

10-303

SUBSEQUENT POLICE RESPONSES TO PARTIES, GATHERINGS OR EVENTS; LIABILITY- If, after a written notice is issued pursuant to Section 10-302, a subsequent police response or responses is necessary to the same location or address within 24 hours of the first response, such response or responses shall be deemed a special security assignment. Persons previously warned shall be jointly and severally liable for a police services fee as defined in this article.

The amount of the fee shall be a debt owed to the city by the person or persons warned, and if he or she is a minor, his or her parents or guardians shall be jointly and severally liable for the debt.

(Code 1994; Code 2003; Code 2015)

10-304

COST; COLLECTION- The chief of police shall notify the city clerk in writing of the performance of a special security assignment, of the name and address of the responsible person or persons, the date and time of the incident, the services performed, the costs and such other information as may be required. The city clerk shall thereafter cause appropriate billings to be made.

(Code 1994; Code 2003; Code 2015)