

Regular Council Meeting
August 24, 2020

1. **Mayor Scott Schultz called the regular meeting to order at 7:00.** Present were Council members Kale Dankenbring, Amanda Milne, Dara Carmichael, and Larry Finley. Also present were City Superintendent JR Landenberger and City Clerk Lila Whitmore. Council member David Butler, Sheriff Cody Beeson and City Attorney Lauren Reyelts were absent.
2. **Minutes** from the August 10 Council meeting were distributed and read. It was moved by Amanda and seconded by Kale to approve the minutes as written. Motion passed.
3. **Minutes** from the August 17 special meeting were distributed and read. It was moved by Amanda and seconded by Dara to approve the minutes as written. Motion passed.
4. **Sheriff Report** – none
5. **Visitors** - none
6. **New Business:**
 - a. Clerk Whitmore shared the Bandshell Rental Agreement application and the Special Event Permit application for the St. Francis Music Club/Cheyenne Center for Creativity who are sponsoring a Wind Quintet Concert on September 20 from 1:30pm – 3:30pm. A motion was made by Larry and seconded by Kale to approve both applications and to waive all fees. Motion passed.
 - b. Lila shared the Bandshell Rental Agreement application and the Special Event Permit application for the Motorcycle Museum for the annual Biketemberfest to be held September 19. A motion was made by Larry and seconded by Kale to approve both applications and to waive all fees except for the special event permit fee for the sale of alcoholic beverages. Motion passed. Proof of liability insurance will need to be provided prior to the event.
 - c. Riverside Recreation submitted plans for a beer garden at the Biketemberfest to be held September 19 and will be applying for a special event temporary liquor license with the State for which Council approval is required. A motion was made by Amanda and seconded by Dara to approve the application. Motion passed. A motion was made by Amanda and seconded by Kale to approve Resolution 2020-7: A RESOLUTION OF THE CITY OF ST. FRANCIS, KANSAS APPROVING A TEMPORARY PERMIT ALLOWING FOR THE CONSUMPTION OF ALCOHOLIC LIQUOR ON CITY STREETS. Kale – yes; Amanda – yes; Dara – yes; Larry – yes. Motion passed.
7. **Old Business:**
 - a. **Property Cleanup** – A court date has been set in September for the ongoing property cleanup issue. JR will be adding three more properties to the list.
 - b. **Projects Pending** – **a)** Amanda expressed thanks to the City crew for hanging the fall banners on Washington Street. **b)** There was considerable discussion regarding the Bandshell sail shades. This topic had been researched and plans were received a few years ago but the cost of the project was prohibitive. JR will share the information that was previously gathered with the Council.
 - c. **Streets Project** – JR shared an updated timeline provided by Tyler Hillmer with Miller & Associates. Preliminary designs should be received by September 30 with final plans and specs to be reviewed by the Council at the October 12 meeting. Bids will be advertised and contracts awarded at the November 9th Council meeting with construction beginning in the spring of 2021.
8. **Pool Report** – Larry updated the Council on the pool which will be closing for the season on August 30. The 5th grade class will be using the pool during the afternoon this week. Larry will provide a financial update to the Council once all bills for the season have been processed. A motion was made by Dara and seconded by Amanda to accept and file the pool report. Motion passed.
9. **Building Permits** – A motion was made by Kale and seconded by Larry to approve the following building permit: Geri and Kelly Lampe – 117 N. Quincy, metal building. Motion passed.
10. **Superintendent Report** – **a)** The preconstruction meeting with Ward Electric has been rescheduled for August 25. **b)** A motion was made by Kale and seconded by Amanda to make an out of cycle payment to Brock McAtee Construction for \$11,730 for the alley approach work that was done and previously authorized. Motion passed. JR let the Council know that there will be approximately \$6,000 more for some additional work that needed to be done on the approaches. **c)** JR presented estimates from Brock McAtee

construction of \$420 for curb and gutter along the north center edge of the Courthouse park and \$7,560 for the intersection on the north side of Washington Street at Angle Road. A motion was made by Kale and seconded by Larry to approve \$7,980 for both of these projects. Motion passed. **d)** The Council discussed the crossovers. The Council agreed that the City should seek legal Counsel from an attorney who specializes in this type of issue. JR will reach out to Lauren for a recommendation. **e)** The overgrown bushes at the Roadside Park that were removed had also been obstacles for the disc golf course so their removal has caused some issues. JR will contact Kary Zwegardt to come up with a plan to put something back in to replace the objects that were removed. It was moved by Dara and seconded by Amanda to accept and file the Superintendent report. Motion passed.

11. Attorney Report – none

12. Clerk Report – a) A motion was made by Larry and seconded by Amanda to make an out of cycle payment to Airmed and Lifesave for employee group memberships. Motion passed. **b)** The Council reviewed and approved the letter to be sent out to all businesses regarding the CDBG-CV grant funding. **c)** Lila updated the Council on the SPARK funding from the County. She has not received any updates directly from the task force but during the August 14 County Commissioners meeting the task force reported that the City of St. Francis had been approved for reimbursements of \$836.47. The facility upgrades and portable hand sanitizer stations request of \$49,311.70 was also approved by the task force and now it will be sent to the State for their approval. The additional amount that the City had requested for an emergency relief fund was denied but the task force will be establishing a county-wide emergency relief fund instead. They are still working on the details. Lila let the Council know that a separate bank account that was previously approved will not be needed after all for the SPARKS funding. **d)** Kodi is still working on gathering information from surrounding communities on their ordinances and application forms and processes for transient vendors and food trucks. It was moved by Kale and seconded by Dara to accept and file the Clerk report. Motion passed.

13. Council Comments: Kale – none Amanda – none Dara – There will be a Strategic Doing meeting at Fresh Seven on August 25 at 6:30 **Larry –** the Recreation Commission is considering moving the volleyball net from the sand volleyball court to the Courthouse park. The Council discussed possible locations in the park and gave approval. Larry reminded everyone of the Concert in the Park on August 29.

14. Mayor Comments – Commented that the trash containers on Washington Street need to be emptied more often or additional trash cans installed.

15. Adjournment: It was moved by Kale and seconded by Dara to adjourn the meeting. Motion passed.

City Clerk