

Regular Council Meeting
June 24, 2024

1. **Mayor Amanda Milne called the regular Council meeting to order at 7:00 pm.** Present were Council members Kale Dankenbring, Larry Finley, Dara Carmichael, Justin Lohr, and Robert Erskin. Also present were City Superintendent Dan Blair, City Clerk Leann Lee, and City Attorney Lauren Reyelts. Sheriff Cody Beeson was absent.
2. **Visitors/Audience:** Kim Boling via phone
3. **Minutes** from the June 10th Council meeting were distributed and read. A motion was made by Justin and seconded by Larry to approve the minutes. Motion passed.
4. **Sheriff's Report** – None. Amanda informed the Council that Sheriff Beeson would be attending the next Council meeting with an updated report.
5. **New Business:**
 - The Council discussed the property and quit claim deed that was sold to Travis Jensen. Amanda and Leann informed the Council that they had both spoken to Travis and that he had indicated that he would like to build a smaller structure than what was previously discussed and approved. Since the purchase and deed were completed over a year ago and Travis is in breach of the contract laid out in the deed, the Council discussed the different options they have for moving forward. A motion was made by Justin to enforce the deeds parameters. The City Attorney had sent Travis 2 letters regarding the deed parameters and informed him that he was required to attend a Council meeting by July 8th. The Council agreed to hold the motion made by Justin until the July 8th Council meeting per the City Attorney's letter.
 - Kim Boling, the auditor from AdamsBrown, was present via telephone to review the findings of the 2023 City Financial Audit. She reviewed the different areas of the financial statements with the Council and informed them that there were no budget violations or non-compliance issues found. Kim also reviewed the Governance Letter that informs the Council of any risk assessments and recommendations. The Council was informed of the risk assessment, noting the change in the City Clerk personnel; however, no issues were found due to this change. Kim also informed the Council of the internal controls risk due to lack of segregation of duties, but due to the size of the City's personnel, the auditors feel the current procedures in place, along with the Council's oversight on financials, that the City is mitigating the risks as much as possible. The Council thanked Kim for her review and time.
 - ❖ Kim Boling left the meeting.
 - The Council reviewed a revised renewal fireworks application for Sainty Fireworks and a fireworks renewal application for Milne's Mayhem. Leann informed the Council that Sainty Fireworks was revised due to the selling address needing to be relocated from where it was previously approved. A motion was made by Kale and seconded by Justin to approve the fireworks licenses.
 - The Council was presented with a trash waiver for 105A E. Highway 36 for Jett Fromholtz. The City has already picked up the trash carts from this location as the restaurant is no longer operating. A motion was made by Kale and seconded by Larry to approve the trash waiver. Motion passed.
6. **Old Business:**
 - a. **Property Cleanup –**
 - Kale mentioned a property at the intersection of 3rd and River that is overgrowing with vegetation.
 - Dan will start to get photos of properties to bring to the Council for review and direction.
 - The Council discussed the issue of mowing and revising the penalty to \$250.00 with increasing after the initial penalty. A motion was made by Larry and seconded by Kale to increase the mowing fee to \$250.00. Motion passed. The Council had decided to wait on motioning for increasing the penalties for the multiple offenses.
 - b. **Projects Pending/Streets Project –**

- Dan presented the Council with estimates that he had obtained from St. Francis Redi Mix for the intersection repairs: N. Denison and E. Jackson \$1,500.00; 1st and Frances \$6,240.00; Washington and Angle Road \$10,080.00; and Spencer and Benton \$44,400.00. The Council discussed the intersections and other areas that need work completed. Dan informed the Council that Brock had estimated that Washington would cost \$2,000,000.00 to repair entirely and the repairing of 1 block for the full width of the street would be approximately \$145,000.00. If the Council would like to move forward with planning any street work, they will need to inform the homeowners as the curb and gutters will need to be done prior to the street. Curb, gutter, and sidewalk costs are the responsibilities of the homeowners, but they may elect to have the costs assessed to their property taxes. A motion was made by Kale and seconded by Larry to approve the estimates from St. Francis Redi Mix for work at 1st and Frances, Spencer and Benton, and N. Denison and E. Jackson, to be paid out of the remaining bond funds. Motion passed. The Council will wait to do the work at Washington and Angle Road. Leann will get with Kevin Cowen at Gillmore & Bell to create the revised ordinance to remove the streets that were not completed as part of the street project and add the encompassment of repairing streets in general.

7. Pool Report – None

8. Superintendent Report –

- Dan informed the Council that the pool chair lift cover would be \$461.66 to replace, and the battery covers were \$55.00 each. He informed the Council that the City could try to tarp the chair lift after this season in lieu of replacing the cover. The Council would like to try covering the chair with a tarp for now.
- The City had a power outage on Friday, June 14th that is believed to have been caused by a transformer being struck by lightning. The City generated power from 8pm to 5am. The City currently has 2 generators that are working and 1 that needs a water pump replaced. A motion was made by Kale and seconded by Justin to approve the water pump for the 3rd generator. Motion passed.
- Dan would like to remind the community members that have medical equipment at home that they need to have a backup plan or install their own generators for cases of emergency. The City cannot guarantee power and cannot generate power as quickly as these individuals may need.
- Dan provided the Council with the options for leasing or purchasing a Zoll3 or Lifeline AED device. If the Council purchases the devices, the City will be responsible for all maintenance of the device; whereas, if the City were to lease the devices, a maintenance plan would be covered. The Zoll3 AED is more updated and does cost more than the Lifeline AED; however, the difference between the purchasing or leasing of the devices is minimal. Amanda will get with Jill with EM Services regarding maintenance.
- Dan shared the approximate cost for the City in overtime to maintain the recycling on the weekends. The estimated cost of 156 hours of overtime at the average overtime rate of \$30.43 per hour is \$4,747.51. The Council discussed different items with the recycling topic briefly. The Council agreed that the costs should be presented to the county commissioners at their next meeting.
- Dan would like to move the air conditioner unit from the College Street City shop to utilize it at the Scout Hut. He will contact Ed at Heartland to get an estimate.
- Dan requested an executive session for 5 minutes for non-elected personnel for employee status.
- Justin inquired about the City's loader at the grass pile. Dan informed the Council that he will be contacting Andrist AG about removing it from the location to see about repairing it.
A motion was made by Justin and seconded by Dara to accept and file the Superintendent report. Motion passed.

9. Attorney Report – None

10. Clerk Report –

- Leann shared the approval from USD 297 for the front parking lot chip sealing work to be performed at the high school.
- Leann informed the Council that the City has completed their annual KMIT risk assessment audit. The City received a 94% which will gift them another gold star from KMIT. The City's exposure mod has also decreased from 1.13 to 0.84 which will factor into the insurance rates for the City. KMIT also suggested the City participate in the P.O.E.T. program for pre-offer employment physicals to be concluded prior to offering employment. The program assesses the individual and keeps the information on file so that if the employee gets injured the physical acts as a baseline for recovery. KMIT will be supplying the information of sites to City Hall if the Council is interested.
- Leann shared the information for the annual League of Kansas Municipalities conference that will be held October 10-12 in Wichita. Due to her personal situation, she is not sure if she will be able to attend this year; however, any member of the Council may go.
- Leann requested 2 minutes for executive session for non-elected personnel for employee status update.
A motion was made by Justin and seconded by Kale to accept and file the Clerk's report. Motion passed.

11. Executive Sessions –

- A motion was made by Kale and seconded by Justin to recess into executive session for 5 minutes for non-elected personnel for employee status to resume at 8:50 pm with everyone in the room. Motion passed.
Open meeting resumed at 8:50 pm with no decisions made.
- A motion was made by Justin and seconded by Dara to recess into executive session for 2 minutes for non-elected personnel for employee status update to resume at 8:53 pm with everyone in the room. Motion passed.
Open meeting resumed at 8:53 pm with no decisions made.

12. Council Comments:

Robert – None

Kale – None

Larry – Thanked Dan for returning to help with the power outage and thanked the crew for making the Bandshell look nice for Alumni Weekend.

Dara – None

Justin – Thanked Dan and the crew.

13. Mayor Comments: Amanda will be attending a meeting in Atwood with Senator Roger Marshall to discuss ongoing projects and any concerns that the City has.

14. Adjournment: It was moved by Larry and seconded by Justin to adjourn the meeting. Motion passed.

City Clerk