



CITY OF ST. FRANCIS
APPLICATION FOR
PERMIT FOR CONSTRUCTION

209 E. WASHINGTON
PO BOX 517
ST. FRANCIS, KS 67756
785-332-3142 OFFICE
785-332-2778 FAX
CLERK@CITYOFSTFRANCIS.NET

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_ Lot: \_\_\_\_\_ Block: \_\_\_\_\_

Phone # Day/Night: \_\_\_\_\_ Total cost of project: \_\_\_\_\_

Location of construction: \_\_\_\_\_

Type of construction: \_\_\_\_\_

Type of materials to be used: \_\_\_\_\_

Contractor name: \_\_\_\_\_

Contractor Insurance Co. Name & Number: \_\_\_\_\_

Date construction to be completed: \_\_\_\_\_

Check all of the following that apply to this permit:

Water Tap: 3/4" \_\_\_\_\_ 1" \_\_\_\_\_ Sewer Tap: \_\_\_\_\_ Type of heating system: Gas \_\_\_\_\_ Electric \_\_\_\_\_

Electrical Service: Underground \_\_\_\_\_ Overhead \_\_\_\_\_ Single Phase \_\_\_\_\_ 3 Phase \_\_\_\_\_

Electric Voltage: 120/208/240 \_\_\_\_\_ 240/277/480 \_\_\_\_\_ Total amps: 100 \_\_\_\_\_ 200 \_\_\_\_\_

Air Conditioning: Yes \_\_\_\_\_ No \_\_\_\_\_ Efficiency Rating: 80% \_\_\_\_\_ 90% \_\_\_\_\_

Comments: \_\_\_\_\_

Applicant signature: \_\_\_\_\_

Owner(s) signature: \_\_\_\_\_

City Superintendent signature: \_\_\_\_\_

NOTE 1: All construction shall be at least three feet (3') away from the property lines at the drip line of the building. The building shall be twenty-five feet (25') back from the front street easement at the drip line. The City of St. Francis, Kansas, suggests that all new construction be elevated and should be surveyed by a licensed engineer.

NOTE 2: This permit is valid from the date of issuance to the completion date as noted or for a period of six (6) months from the date of issuance, whichever period is longer. If the work is not completed within the allotted time frame, a new permit plus applicable fees will be required.

NOTE 3: The City Superintendent signature above does not give authorization or approval of the building permit. All permits must be approved by the governing body of the City of Saint Francis. Any construction done prior to the City Council's approval of the building permit request at the next available Council meeting on \_\_\_\_\_, is subject to possible rejection of the permit application. The owner/contractors are to be liable to remove/demolish any work completed if the application is rejected.

Council: Approved: \_\_\_\_\_ Not Approved: \_\_\_\_\_ Date: \_\_\_\_\_

Fee: \_\_\_\_\_ Paid Date: \_\_\_\_\_ Receipt #: \_\_\_\_\_



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**Permission to Place Fence on Property Line**

I give permission for a fence to be placed on the property line and understand that it will be a shared fence. Should the current or future property owner(s) want to build another fence and attach it to this fence on the property line, they may do so.

Neighboring Landowner Name (printed): \_\_\_\_\_

Neighboring Landowner Property Address: \_\_\_\_\_

**Signature of Neighboring Landowner:** \_\_\_\_\_

**Date of Signature:** \_\_\_\_\_

Neighboring Landowner Name (printed): \_\_\_\_\_

Neighboring Landowner Property Address: \_\_\_\_\_

**Signature of Neighboring Landowner:** \_\_\_\_\_

**Date of Signature:** \_\_\_\_\_

**Signature of Building Permit Applicant/Owner:** \_\_\_\_\_

**Date of Signature:** \_\_\_\_\_