

Regular Council Meeting
March 23, 2026

1. **Mayor Amanda Milne called the regular Council meeting to order at 7:02 pm.** Present were Council members Justin Lohr, Randy Wieck, Larry Finley, and Robert “Bud” Erskin. Also present were City Attorney Lauren Reyelts, Assistant City Clerk/City Treasurer Jennifer Blair, and City Clerk Jamie Crable. Council member David Butler and City Superintendent Dan Blair were absent.
2. **Visitors/Audience:** Sheree Downs, Karen Knauer, Jerry Brackett, Bill Dungan, Keith Lilley, Kelley Milliken, Kary Meyer, Steven Oldsen, Kris Oldsen, Ryan Murray, Dave Mayer, Robbie Mayer, Jenice Callicrate, Jeff Meyer, Sam Reed, Pilar Pedraza, and an unnamed cameraman from KAKE News.
3. **Minutes** from the March 9, 2026, Council Meeting were distributed and read. A motion was made by Justin and seconded by Randy to approve the minutes as written. Motion passed.
4. **Minutes** from the March 16, 2026, Special Council meeting were distributed and read. A motion was made by Larry and seconded by Randy to approve the minutes as written. Motion passed.
5. **Sheriff Report:** Sheriff Beeson sent a written report of incidents inside the St Francis City limits for the month of February. The Sheriff did not attend in person.
6. **Attorney Report:** none.
7. **New Business:**
 - Lacey Grogan of Elevation Design was on the agenda but did not attend.
 - Kary Meyer presented the Council with a list of questions pertaining to the Highway 36 access road. Attorney Lauren Reyelts explained that the city is unable to comment on an ongoing legal matter. Lauren told citizens they may request open records from City Hall.
 - ❖ *Jerry Brackett left the meeting.*
 - A motion was made by Bud and seconded by Larry to approve the following **Building Permits:** Johnie and Kathy Woodcox- 410 W U.S. Business Highway 36, Chain Link Fence; Leonardo Hernandez- 422 S. River St, Carport; Shannon and Amber Hughes – Single Family Residence; Lexie and Matt Brown – 535 E. Spencer, Pergola; John McGill – 607 S. Benton, Shed; Ryan Reyelts – 114 W. Emerson, Concrete Slab, Remove and Replace Curb and Gutter and Sidewalk; Gilbert Sherlock – 610 S. Frances, Remove and Replace Curb and Gutter with Concrete Entry.
8. **Old Business:**
 - a. **Property Cleanup:** Lauren reported that two municipal cases were scheduled but the residents involved did not appear. Notices have been sent for failure to appear. Amanda stated that cleanup has been progressing sufficiently on the Emerson property and Lauren said that the owner of the property has not yet been reached for contact. Jen reported the notice for the property on S. Frances is still progressing through the mail system.
 - b. **Projects Pending:** The Park Renovation Committee has requested time on the next agenda.
 - c. **Streets Project:** None.
9. **Visitors:** Karen Knauer, Bill Dungan, Keith Lilley, Kelley Milliken, Kary Meyer, Steven Oldsen, Kris Oldsen, Ryan Murray, Dave Mayer, Robbie Mayer, and Jenice Callicrate had questions and comments about the U.S. Highway 36 access road. Lauren reminded the visitors that the City is unable to comment on ongoing legal matters.
10. **Theater Report:** none.
11. **Superintendent Report:**
 - Amanda reported that Keller Pond will be stocked on April 2. During this time, the Pond will be closed and locked. After the Huch Finn day on April 11th, the pond will be reopened to the public.
12. **Treasurer/Clerk Report:**
 - Jen reported that the encumbrance for Dutton Lainson included amounts that will not be billed until the project is complete and an annual cellular data charge. Jen asked that \$12,695.75 be unencumbered from 2025 and that \$10,838.75 be encumbered for 2026. Justin motioned and

Larry seconded unencumbering \$12,695.75 for Dutton Lainson. Motion Passed. Randy motioned and Justin seconded encumbering 10,838.75 for Dutton Lainson for 2026. Motion passed.

- A motion was made by Larry and seconded by Randy to accept and file the Treasurer Report. Motion passed.
 - ❖ *Bill Dungan, Keith Lilley, Kelley Milliken, Kary Meyer, Steven Oldsen, Kris Oldsen, Ryan Murray, Dave Mayer, Robbie Mayer, Jenice Callicrate, Pilar Pedraza and her cameraman, Jeff Meyer, and Sam Reed Left the meeting.*

13. Clerk Report:

- Jamie Reported on the cost of new code books for: National Electric Code \$170 each; International Plumbing Code \$126 each; International Building Code \$203 each; International Residential Code \$203 each; International Fire Code \$203 each. Randy motioned and Bud seconded for the Clerk to order three copies of each code book. Motion passed.
- Jamie reported on discussion with Neitzel Insurance about liability rates for contractors and tree trimmers with Roxie Neitzel advising that the current going amounts are in the \$500,000 range and expected to rise to one million. Jamie also reported that Roxie recommended reviewing the insurance requirements for licensure within the City yearly. Justin asked that we get the opinion of Frewen Insurance on the topic. Jamie reported we have a call in to Frewen Insurance as well and will report back at the next meeting.
- Larry made a motion and Randy seconded to approve and file the Clerk Report. Motion Passed.

14. Pool Report:

- Larry reported that the Pool Board will meet next week to review applications and that the deadline to accept applications is March 31st.
- A motion was made by Justin and seconded by Randy to approve and file the Pool Report.

15. Council Comments:

Robert: Requested five minutes of executive session to discuss a legal matter.

David: absent.

Larry: none.

Randy: none.

Justin: Stated he had reviewed laws regarding golf carts and utility vehicles and thought that the laws allowed the use of such vehicles on Washington street and the US 36 Access Road. Amanda stated she would like to have Sheriff Beeson's opinion before further discussion.

16. Mayor Comments: None.


❖ *Sheree Downs left the meeting.*

17. Executive Sessions:

- Larry made a motion and Randy seconded to recess into executive session for ten minutes for communication subject to attorney client privilege. Motion passed. Open Meeting resumed and a motion was made by Randy and seconded by Justin to go back into executive session for an additional five minutes. Open meeting resumed with no decisions made.
 - ❖ *Lauren left the meeting.*
- A motion was made by Amanda and seconded by Larry to recess into executive session for five minutes for non-elected personnel for job duties and performance with everyone present at the regular meeting. Motion passed. Open meeting resumed with no decisions made.

18. Appointments: Amanda stated that the Council members appointed to the Parks, Recreations and Refuse standing committee should become the points of contact with the Park Renovation Committee to help with moving along the goals of the committee.

19. Adjournment: It was moved by Larry and seconded by Randy to adjourn the meeting. Motion passed.


City Clerk