Regular Council Meeting
July 13, 2026

1. **Mayor Amanda Milne called the regular Council meeting to order at 7:00 pm.** Present were Council members Larry Finley, Justin Lohr, David Butler, Randy Wieck, and Robert "Bud" Erskin. Also present were City Attorney Lauren Reyelts, City Superintendent Dan Blair, Assistant City Clerk/City Treasurer Jennifer Blair, and City Clerk Jamie Crable.
2. **Visitors/Audience:** Sheila Harris and unnamed guest.
3. **Minutes**
   - **Minutes** from June 22nd, 2026, Council Meeting was distributed and read. A motion was made by David and seconded by Randy to approve the minutes as written. Motion passed.
   - **Minutes** from the June 29th, 2026, Special Council Meeting were distributed and read. A motion was made by Larry and seconded by Randy to approve the minutes as written. Motion passed.
4. A motion was made by Justin and seconded by Randy to approve the following **Consent Agenda**:
   - Permission for Clerk to pay utilities at time of billing
   - Permission for Clerk to pay utility incentives before the 25th of the month.
   - Permission for Clerk to pay Theater bills when due.
   - Permission for Clerk to pay Payment Service Network bills when due.
   - Permission for clerk to pay Attorney bills when due.
5. **Sheriff Report:** Sheriff Beeson was absent.
6. **New Business:**
   - **Options** had been asked to be on the agenda but did not attend the meeting.
   - **Sheila Harris-Fire Code Violation:** Sheila Harris asked the City Council to help in understanding what she needs to do at her property to prevent further violations. Council agreed to have a few members and Dan go to Sheila's home and explain what the issues are and how to correct them.
     - ❖ Sheila Harris and her guest left the meeting.
   - A motion was made by Justin and seconded by David to approve the following **Building Permits:** Nancy Wilford – 410 N. Frances Street, garage and fence; Troy Zweygardt – 421 S. Frances Street, patio and handrail; Alejandro Vargas Ornelas – 105 US Highway 36, concrete ramp; Alejandro Vargas Ornelas – 105 US Highway 36, commercial sign; Freddy Pacheco – 315 E Emerson Street, concrete sidewalk; Cheryl Williams and Kaycee Zimmerman – 315 N. Scott Street, fence; Dalene Ross – 120 W. First Street, Fence; Enrique Lopez – 512 E. Fourth Street, Driveway; Freddy Pacheco – 417 E. Emerson Street, addition and fence; Michael Raile – 405 Parkway Drive, deck. Motion passed.
7. **Old Business:**
   a. **Property Cleanup:** Dan reported that progress has been made on mowing abandoned properties. David asked if there had been anything done about the old service station near City Hall. Jen advised that a letter has been mailed to the owners.
   b. **Projects Pending:** None.
   c. **Streets Project:** None
8. **Visitors:** None.
9. **Theater Report:**
   - David reported that the Theater Board Meeting has been rescheduled to July 20th and he would be unable to attend. David also reported that the Cheyenne County Community Foundation created a flier to promote donating to the Foundations Theater Fund.
   - A motion was made by Larry and seconded by Randy to accept and file the Theater Report. Motion passed.

10. Pool Report:

- Larry reported that things were going well.
- Dan reported that he was working on the pool vacuum and that the boiler had been shut off and had to be restarted.
- A motion was made by David and seconded by Randy to accept and file the Pool Report. Motion passed.

11. Superintendent Report:

- Dan reported that the plant engines had been inspected and provided a detailed report. Discussion was had over the options and costs. No decisions were made.
- Dan reported that he received some applications for a lineman, but that all would require ongoing training.
- Dan reported that he will need a bucket truck and provided a cost sheet with trucks for sale and their prices. No decisions we made.
- Dan reported that he hopes to have an update on upcoming work on the power lines by Ward Electric at the next meeting.
- Dan reported there were two water leaks that required parts. A motion was made by Justin and seconded by Randy to pay Salina Supply $2,546.50 for water repair parts. Motion passed.
- Dan presented bids for Reusel Construction along with pictures for repairs on a new leak on Emerson Street in the amount of $50,600.00 and water line replacement for the 500 block of E. Spencer Street in the amount of $85,450.00. No decisions were made.
- Dan reported that the No Engine Brake signs are in and will be installed as time permits.
- Dan asked for direction from the Council on what to do with the old R.C. park, as it has become overgrown with weeds and is not level enough to mow. Council agreed with Dan's opinion that the ground should be levelled so the City Crew can maintain it.
- Dan reported that he still had 99 hours of PTO and requested to carry over 80 hours to the next year. Dan stated he will be on vacation the week of July 20th. Council approved the carryover.
- Dan requested five minutes of executive session to discuss non-elected personnel.
- Justin requested Dan to have the streets swept more often and noted dirt in gutters.
- A motion was made by David and seconded by Larry to approve and file the Superintendent's report. Motion passed.

12. Attorney Report:

- Lauren stated that she will visit with Amanda concerning a few sections in the City Code and then should be ready to finish the recodification.
- A motion was made by Justin and seconded by David to approve and file the Attorney's report.

13. Treasurer Report:

- Jen reported that the locks have been changed on the Scout Hut and that individuals wanting to use the building will need to come to City Hall and check out a key for each use.
- Jen stated she will be on vacation the week of July 20th.
- A motion was made by Justin and seconded by Randy to accept and file the Treasurer Report. Motion passed.

14. Clerk Report:

- Jamie provided the financial reports for review.
- Jamie provided the updated copy of the budget from the auditors for review.
- Jamie reported that there is an upcoming City Clerk training course in November, and that to qualify for certification she would need to become a member of the International Institute of Municipal Clerks (IIMC). Membership will be $195.00 and the Kansas/IIMC Certification Year One Training program will cost $485.00. Council approved of Jamie obtaining the membership and registering for the course.
- A motion was made by David and seconded by Larry to approve and file the Clerk Report. Motion Passed.

15.**Council Comments:**

Robert: None.

David: None.

Larry: Asked if the Playground Renovation Committee were to secure a large donor would there be any objections to allowing the playground to be named after such donor. Council had no objections.

Randy: None

Justin: Justin reported he has received some complaints about loose cats and discussion was had about the possibility of a spay/neuter program.

15. **Mayor Comments:** Amanda stated that a new Fire chief will need to be appointed and the fire department usually holds a vote and Council then decides if the winner will be appointed. Amanda also reported on concerns about bind weed in the city.
16. **Fire Chief:** A motion was made by Larry and seconded by Randy to appoint Keaton Frewen to the position of Fire Chief and Adam Guthmiller to the position of Assistant Chief. Motion passed.
17. Bills on **Ordinance #1112** in the amount of $350,366.01 were reviewed. A motion was made by David and seconded by Randy to approve paying the bills on Ordinance #1112. Motion passed.
    - ❖ Jen Blair left the meeting.
18. **Executive Sessions:**
    - A motion was made by Larry and seconded by Justin to recess into executive session for five minutes for non-elected personnel for employee status update with everyone present at the regular meeting remaining to resume regular session at 8:53 pm. Motion passed. Open meeting resumed with no decisions made.
    - A motion was made by Larry and seconded by Randy to recess into executive session for five minutes for non-elected personnel for employee status update with everyone present at the regular meeting remaining to resume regular session at 8:58 pm. Motion passed. Open meeting resumed with no decisions made.
    - A motion was made by Larry and seconded by Randy to recess into executive session for five minutes for non-elected personnel for employee status update with everyone present at the regular meeting remaining to resume regular session at 9:03 pm. Motion passed. Open meeting resumed with no decisions made.
    - A motion was made by Larry and seconded by Justin to recess into executive session for five minutes for non-elected personnel for employee performance with everyone present at the regular meeting remaining to resume regular session at 9:17 pm. Motion passed. Open meeting resumed with no decisions made.
    - A motion was made by Larry and seconded by Randy to recess into executive session for five minutes for non-elected personnel for employee performance with everyone present at the regular meeting remaining to resume regular session at 9:27 pm. Motion passed. Open meeting resumed with no decisions made.
19. **Adjournment:** It was moved by Larry and seconded by Randy to adjourn the meeting. Motion passed.

Jamie Clark

City Clerk